

UK EPS, Employment Allowance and the De-minimis State Aid field

Eligibility for Employment Allowance has changed as of 6th April 2020

From April 6th 2020 there is new criteria to claim Employment allowance, which now must also be claimed each tax year. This was announced [on the gov.uk site on 10th February 2020](#).

Further information was provided by HMRC in the [Employer Bulletin: April 2020](#)

As part of your Month 1 process you must now submit an EPS if you wish to claim the "Employment Allowance".

1. Once you have completed all pay runs for the M1 tax period (pay dates of 6th April > 5th May inclusive) you should create the [Employer Payment Summary](#) and follow this guide.
2. Upon initiating the EPS you will enter the record in "Edit Mode"

OK = Yes, Cancel = No

Please ensure you review all popups and treat "OK" as "Yes" and "Cancel" as "No"

The screenshot shows the Oracle NetSuite interface for creating an Employer Payment Summary (EPS). The form is titled "EPS 2021-01:788/A788". It includes several sections:

- Primary:** Contains fields for ID (RT00414), NAME (EPS 2021-01:788/A788), TAX YEAR (2021), and START/END DATES (6/4/2020 to 5/5/2020). There are checkboxes for "NO PAY IN PERIOD" and "BECAUSE SCHEME CEASED?".
- Employer Allowance:** Includes "ELIGIBLE FOR EMPLOYMENT ALLOWANCE" (set to NO), "DE MINIMIS BUSINESS SECTORS" (with options for Agriculture, Fisheries and Aquaculture, Road/Highway Transport, and Other Industry), and "DE MINIMIS STATE AID AMOUNT (EUR)" (set to 0.00). A note states: "Enter any De Minimis State Aid received in claim and prior to 1st April 2018. If you do not receive any set enter 0.00. For guidance on calculating this value click here."
- Period Data:** A table showing SMP (State Premium) data:

PAID SMP	RECOVERABLE SMP	NIC COMPENSATION SMP
79.00	72.68	0.00
PAID SMP	RECOVERABLE SMP	NIC COMPENSATION SMP
170.00	156.40	0.00
PAID SMP	RECOVERABLE SMP	NIC COMPENSATION SMP
92.00	84.64	0.00

If you are not eligible for the [Employment Allowance](#) you should select "No", save the record and submit as normal.

If you are eligible:

3. Select "yes"
4. A pop up will appear - review this and proceed accordingly.
5. Select the industry/ies (**you can select more than one**) that apply to you for de-minimis state aid categorisation.

"No State Aid" is only valid for certain industries, such as Charities, education etc.

This is from the [Employer Bulletin: April 2020](#):

Only choose 'State aid rules do not apply' on your EPS when your business does not undertake any economic activity. There are some employers, for instance, charities, community amateur sports clubs, employing someone to provide personal care, who may not be engaging in economic activity and therefore outside de minimis State aid rules. An example of this could be a small educational charity, employing staff to teach English as a second language for free in the local community. These employers are still eligible for the allowance, but it will not be classed as a de minimis State aid in these circumstances

6. Enter the amount of De-Minimis State Aid you have received in the last two tax years in **Euros** ([see here for information on what exchange rate to use](#))
7. Save the record

ORACLE NETSUITE | infinetcloud

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Warning: This request is being made against a development server. If you are submitting to HMRC you must ensure this is submitted to the correct system.

EPS 2021-01:788/A788
RTI00414

Save | Cancel | Reset | Change ID | Delete

EPS Filing Review & Submission
This EPS submission must be submitted to HMRC on or before 19/5/2020

Primary

RTI00414
NAME *
EPS 2021-01:788/A788
TAX YEAR
2021
START DATE
6/4/2020
END DATE
5/5/2020

GOV TALK MESSAGE
 NICS LIABILITY MORE THAN THRESHOLD
 REQUIRE SUBMISSION
 PERIOD ADJUSTED

NO PAY IN PERIOD
 BECAUSE SCHEME CEASED?
DATE SCHEME CEASED
 APPRENTICESHIP LEVY ALLOWANCE EXEMPT
 APPRENTICESHIP LEVY REPORTABLE
APPRENTICESHIP LEVY ALLOWANCE PERCENTAGE
88.37%
 IS TEST
 IS FINAL
 IS YTD IMPORT

Employer Allowance

ELIGIBLE FOR EMPLOYMENT ALLOWANCE *
 YES
 NO

DE MINIMIS BUSINESS SECTORS
 AGRICULTURE
 FISHERIES AND AQUACULTURE
 ROAD FREIGHT TRANSPORT
 OTHER INDUSTRY
 STATE AID RULES DO NOT APPLY

DE MINIMIS STATE AID AMOUNT (EUR)
Error any De Minimis State Aid received in claim and prior 2 years on EUR. If you do not receive any aid enter 0.00.
For guidance on calculating this value [click here](#)

Period Data

PAYD SMP	78.00	RECOVERABLE SMP	22.68	NIC COMPENSATION SMP	0.00
PAYD SPP	170.00	RECOVERABLE SPP	156.40	NIC COMPENSATION SPP	0.00
PAYD SAP	92.00	RECOVERABLE SAP	81.64	NIC COMPENSATION SAP	0.00
PAYD SHP	71.00				

8. Submit

9. Poll